City of Stewart Council Meeting Minutes
June 10, 2019

Pursuant to due call and notice the Stewart City Council Meeting was held on Monday, June 10, 2019 in the Stewart Community Center

Due to Mayor Peirce and Acting Mayor Klucas being absent from the June 10, 2019 Council Meeting, Council Member Curt Glaeser volunteered to be the Chairperson for this meeting

Council Member Curt Glaeser called the Meeting to Order at 7:00 p.m.

Pledge of Allegiance was recited to the flag

Roll call;
Mayor: Jason Peirce - absent
Council Member: Kevin Klucas - absent
Council Member: Curt Glaeser - yea
Council Member: Carol Altrichter - yea
Council Member – James Eitel – yea

Approval of Minutes;
Motion to approve the Minutes, Eitel / Altrichter, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;
Motion to approve the Treasurer Report and Balance Sheet, Altrichter / Eitel, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;
Motion to approve the Statement of Revenue and Expenditures, Eitel / Altrichter, all in favor, motion carried

Approval of Claims;
Motion to approve the Claims, Altrichter / Eitel, all in favor, motion carried

Approval of Utility Billing Information;
1. Council Member Altrichter questioned why there were large balances on three accounts.
   A. Deputy Clerk Barb Eitel explained, the water was turned off on two of the accounts and the other account has agreed to a payment plan
Motion to approve the Utility Billing Information, Altrichter/ Eitel, all in favor, motion carried

Approval of Bank Reconciliations – General Fund, Pop and Rehab
Motion to approve the Bank Reconciliations – General Fund, Pop and Rehab, Altrichter / Eitel, all in favor, motion carried

Police Department Report
Motion to approve the Police Department Report, Eitel / Altrichter, all in favor, motion carried
PETITIONS, REQUESTS AND COMMUNICATIONS
1. Franciska Phillippi – Water Line Repair Reimbursement
   A. Approval of Resolution No. 2019-42 – Reimbursement for a damaged water line
      1. The Public Works Supervisor meet with the contractor that did the repair and they felt the damage was not due to City or the Group C contractor error
      2. The City Council Members were not comfortable making a decision and requested more information from the repair contractor be given to determine what action is needed
      3. The Council suggested the Public Works Supervisor discuss this issue with the Group C contractor at the upcoming construction meeting

Motion to Table Resolution No. 2019-42 - Reimbursement for a damaged water line
Altrichter / Eitel all in favor, motion carried

ORDINANCES AND RESOLUTIONS;
1. Approval of Resolution No. 2019-32 – Appointment of Assistant Emergency Management Director
   A. The Council did not have any names to appoint as Assistant Emergency Management Director
   B. The Council suggested appointing someone from the Fire Department. Chief Nelson was instructed to inquire at the next Fire Department meeting to see if anyone would be interested in taking the position
   C. The Council stated that special training is needed for this position

Tabled Resolution No. 2019-32 until there the next meeting
2. Approval of Resolution No. 2019-43 – MMUA Delegate designation
   A. The Council agreed to keep the list with all the Council Members as delegates

Motion to approve Resolution No. 2019-43 – MMUA Delegate designation to keep all the Council Members as delegates, Altrichter / Eitel, all in favor, motion carried

3. Approval of Resolution No. 2019-44 – Donation to the McLeod County Historical Society
   A. The Council agreed to donate $275.00 to the McLeod County Historical Society

Motion to approve Resolution No. 2019-44 - Donation to the McLeod County Historical Society with a donation of $275.00, Eitel / Altrichter, all in favor, motion carried

4. Approval of Resolution No. 2019-48 – PPE #8 of Group C Project

Motion to approve Resolution No. 2019-48 – PPE #8 of Group C Project, Eitel / Altrichter, all in favor, motion carried

REPORTS OF OFFICERS, BOARDS AND COMMITTEES;
1. Building Permit, Planning & Zoning Commission and Blight Notification Report
   A. Approval of Resolution of No. 2019-45 – Appointment of two Planning & Zoning Commissioners

Motion to approve Resolution of No. 2019-45 – Appointment of two Planning & Zoning Commissioners, Teresa Rosenow and Orville Trettin are appointed for a term of 3 years each, Eitel / Altrichter, all in favor, motion carried
3. Emergency Services Report
   A. Fire Department - Dean Nelson
      1. Pumper 1 will have its pump certification test in June or July
      2. Some pools have been filled
      3. Approval of Resolution No. 2019-46 – Acceptance of a donation from 3M

Motion to approve Approval of Resolution No. 2019-46 – Acceptance of a donation from 3M
Altrichter / Eitel, all in favor, motion carried
Motion to approve the Fire Department Report, Eitel / Altrichter, all in favor, motion carried
B. EMR Department – Carol Nelson
Motion to approve the EMR Department Report, Altrichter / Eitel, all in favor, motion carried

   A. Approval of Resolution No. 2019-36 – Rental of a back-up power source for the
      Water Treatment Plant during the installation of the water tower riser pipe
      1. The generator was tested at Water Treatment Plant is will work so we will not
         need to rent one

Motion to deny Resolution No. 2019-36 – Rental of a back-up power source for the Water
Treatment Plant during the installation of the water tower riser pipe not needed at this time
possible in the future, Altrichter / Eitel all in favor, motion carried
   A. Backstop at softball park has not been installed yet, Dominic will find someone
      with experience and insurance to install it
   B. Most of the curb and gutter have been poured for the street project
   C. Sink hole was discovered in Community Center parking lot, Dominic has contacted
      Hjerpe Contracting and they will be coming to find out what the issues are and
      repair the parking lot
   D. Dominic has dust control questions, he will work with the City Clerk to get
      information to verify the roads that need dust control and this information will be
      presented at the July meeting
   E. The flooring in softball concession stand is to be laid soon
   F. Cell phone for Scott Markgraf
      1. A cell phone will be purchased for Scott Markgraf to be used for on call and
         business purposes only
   G. Approval of Resolution No. 2019-47 – MRWA Wastewater Training

Approval of Resolution No. 2019-47 – MRWA Wastewater Training Altrichter / Eitel, all in
favor, motion carried
H. Approval of Resolution NO. 2019-49 – Expenditure above budget line item for tree
   removal
      1. The Council was in agreement that more information is needed to determine if
         a quote from Zinneil Tree Service would be accepted
      2. The quote is for the removal of fourteen trees, some of the Council Members
         felt this number might be to many
      3. All the trees scheduled to be removed have been marked with orange tape
      4. It was agreed the Council Members will determine which trees should be
         removed
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5. It was suggested that possibly the city employees could remove some to the trees
Resolution No. 2019-49 – Expenditure above budget line item for tree removal
Tabled until the next meeting
Motion to approve the Maintenance - Water/Waste Water Department Report, Altrichter / Eitel, all in favor, motion carried

MISCELLANEOUS; and
    Set a date for a Special Meeting
    1. No Special Meeting was scheduled

7:49 p.m ADJOURN - Altrichter / Eitel, all in favor, motion carried

[Signature]
Ronda Huls – City Clerk/Treasurer

Attest:

[Signature]
Mayor – Jason Peirce